



INTER LOCAL

International call for better local treatment
of rare and/or hard-to-treat cancers



Guidelines for Budget Request

BUDGET

The estimated total budget for the INTER-LOCAL call is up to 8.5 million euro, provided by the 5 collaborating funding organisations: The Scientific Foundation of the Spanish Association Against Cancer (FCAECC, Spain), The Swedish Cancer Society (SCS, Sweden), Norwegian Cancer Society (NCS, Norway), Stand up to Cancer (Kom op tegen Kanker; Belgium) and the Dutch Cancer Society (KWF, the Netherlands).

The total budget per clinical trial application should not exceed 3 million euros. A limited part of the budget may be requested to support inclusion centers located in Europe outside the five funding countries, but allocation will be dependent on the budget availability and must not exceed 20% of the total budget, with an absolute maximum of €500.000 (please refer to Appendix II for specific requirements for external inclusion centers).

FUNDING CONDITIONS

Project Leaders and National Coordinators are the funding recipients of the INTER-LOCAL grant. Consequently, they should take note of individual national rules/funding conditions (see Appendix 1) while constructing their budget request and contact their national contact person for specific questions. Project Leader and National Coordinators will have to co-sign a declaration of commitment letter (template will be provided online), ensuring they have all reviewed and agreed with the whole submitted application, including the budget request.

Applicants with external inclusions centres outside Belgium, Sweden, Norway, Spain or the Netherlands should also consult the funding terms for external inclusion centres (see Appendix 2).

The project duration i.e. the funding period cannot exceed 6 years.

ELIGIBLE TYPE OF FEES

The global financial plan must be filled online. Details of the budget request for the Project Leader and the National Coordinators will have to be provided within the budget sheet (available online) form.

The categories of fee types available are as follows:

- **Personnel costs**
Personnel involved on the project for whom all or part of the salary will be covered by the grant, proportional to the extent to which they are employed on the project. Please indicate their status and their implication (FTE).
- **Material costs**
This category is subdivided into:
 - *Equipment: durable items that can be used repeatedly over a longer period (e.g., lab devices, machines, instruments).*
 - *Expendable materials: items that are consumed or used up during the project (e.g., reagents, chemicals, disposables).*
- **Internal service providers:**
Service providers from within the institutions/parties that constitute the consortium (e.g. patient inclusion centres).
 - **Per-patient fee:** *The part of the funding depending on the number of patients that will be included at each inclusion centres, is requested to be expressed as much as possible*

in the form of a per-patient fee (costs necessary for the follow-up and treatment of a patient in the context of the study, including costs for study procedures and assessments). A per-patient fee may include both personnel and material costs. Describe the costs for inclusion centres based on a per-patient fee and taking into account of the expected number of patients that will participate in the trial.

- **External service providers:**
Service providers from outside the institutions/parties that constitute the consortium (incl. EC/CA fees).
- **Travel expenses**
Costs related to meeting attendance.
- **Other**
Please list and justify other direct costs.

Detail of eligible and ineligible costs falling into the previous categories is dependent on individual national rules/funding conditions as described in the Appendix 1. Please consult the Appendix 1 carefully.

Overhead costs and indirect costs are not eligible for funding.

BUDGET REQUEST FOR EXTERNAL INCLUSION CENTERS

The budget request for external inclusion centres should not exceed 20% of the total requested budget, with a maximum of 500.000 euros. Please refer to Appendix 1 and Appendix 2 to consult the funding terms.

Budget for external inclusion centres will be indicated aside from the national budgets. For each site to be involved in the project, the total cost will be automatically calculated based on the per-patient fee and site-specific enrolment target. Specification about how the per-patient fee is established, listing a cost-specification of services that are included in the per-patient fee, is mandatory.

If the list of external inclusion sites is not precisely defined at the time of the pre-proposal submission, please indicate the countries you are prospecting in to estimate a total country budget, rather than a site budget. Please note that the precise list of external centres involved in the project will have to be provided at the full-proposal stage.

CONTACTS

Appendices 1 and 2 refer to national contact person(s) for specific questions.

For any general or technical question, the Call Secretariat can be contacted at inter-local@kwf.nl.

APPENDIX 1. National rules/funding conditions

COUNTRY	BELGIUM
Funding organisation	Kom op tegen Kanker
National contact persons	<p>Robrecht Lembrechts Robrecht.Lembrechts@komoptegenkanker.be +32 2 486 21 17</p> <p>Mathieu Despeghele Mathieu.despeghele@komoptegenkanker.be +32 2 210 02 22</p>
Funding commitment	€ 2M
Maximum funding per grant awarded to a project partner	There is no maximum funding per grant; the amount depends on the scientific and medical needs and should be justified in the requested budget. However, it is highly recommended to respect the available budget of each funding organization.
Eligibility of projects	<p>Please refer to the call text.</p> <p>To apply for funding as Project Leader from Belgium, a research consortium must be established with at least one partner (non-profit R&D actor) from the Flemish Community and one partner from the (Belgian) French-speaking community. This condition does not apply if the Project Leader is from one of the other participating countries.</p>
Eligibility of a partner as a beneficiary institution	Non-profit R&D actors in Belgium: universities, hospitals and research institutions. Research institutions are eligible for funding provided that the research is to be conducted in Belgium without direct commercial purposes.
Eligibility of project leader or national coordinator	The project manager/PI should hold a doctoral degree or have corresponding qualifications and is experienced in the field related to the project. The PI must be employed in an eligible institution.
Eligibility of costs, types, and their caps	<p>- Personnel costs: the salary of both scientific and technical staff, proportional to the extent to which they are employed on the project, can be included. The salary of staff members (ZAP) is excluded.</p> <p>The following salary scales apply:</p> <p>PhD student: max. €59,000/year (1 FTE)</p> <p>Technical /administrative staff (ATP), data nurse: max. €70,000/year (1 FTE)</p> <p>Scientific staff / researcher: max €90,000/year (1 FTE)</p> <p>Postdoctoral researcher: max. €114,000/year (1 FTE, max. 0.5 FTE/ project year)</p> <p>Divergence from these scales is possible, where this is sufficiently substantiated and where it can clearly be shown that this is necessary for the project.</p>

- **Material costs:** the material costs eligible are those directly attributable to the project. It must be possible to trace back these costs in the accounting records and via invoices. In all cases, only the costs proportional to the use in the project can be included.

For the part of the funding depending on the number of patients that will be included at each site, it is requested that the budget is expressed as much as possible in the form of a 'start-up fee' (costs necessary to start the clinical trial within the institution) and/or a 'fee-per-patient' (costs necessary for the follow-up and treatment of a patient in the context of the study). Both fees in this context may include both personnel and material costs.

- **Publication costs** can be included up to a maximum of €2,000 per project year. Publication costs can only be contributed for publication of scientific articles that have undergone peer review and are (also) available in an open access.

- Under no circumstances may **overhead costs (indirect costs) and avoidable VAT** be included.

- The **cost of purchase of medication is not eligible for inclusion as a material cost**. As an exception, approval may be given to include the cost of off-patent medication, if the scientific expert committee concludes that the availability of the medication cannot be guaranteed in any other way and that the cost is essential for the execution of the research project.

- **Travel costs:** only for project management meetings. The total amount of travel expenses should not exceed 10.000 euro per project. **Conference costs** are excluded.

- In exceptional cases, **equipment costs** may be included in the project budget. The conditions for this are:

- The equipment/items in question must be clearly attributable to the execution of the project. It must be possible to demonstrate a clear relationship between the equipment and the project goal.
- The subsidised cost is the depreciation over the course of the project, commensurate with the use of the equipment/items for the project. The depreciation rules applied must correspond with the accounting practice within the relevant research institution.

Equipment rental costs are also eligible for inclusion. For rental costs, the same conditions apply as described above.

Further guidance

Please contact one of the National contact persons listed if you have questions regarding the above.

COUNTRY	SPAIN
Funding organisation	Scientific Foundation of the Spanish Association against Cancer (FC AECC)
National contact persons	Marina Reguero Simón International Projects Manager C/Teniente Coronel Noreña, 30 28045 Madrid Marina.reguero@contraelcancer.es
Funding commitment	€ 1M
Maximum funding per grant awarded to a project partner	FCAECC does not have a maximum funding per grant; the amount depends on the scientific and medical needs and should be justified in the requested budget. However, it is highly recommended to respect the available budget and anticipated number of fundable research groups mentioned above.
Eligibility of projects	Please refer to the Call Text
Eligibility of a partner as a beneficiary institution	non-profit organizations that adhere to Law 49/2002 (research centers, universities, foundations, institutes)
Eligibility of project leader or national coordinator	<i>Reminder: Each transnational consortium must nominate a coordinator from one of the INTERLOCAL-call countries/regions. The coordinator will be responsible for the internal scientific management and for the external representation towards the Call Secretary and the CSC. Each consortium partner will be represented by one principal investigator, who will be the contact person for the respective national/regional funding organisation.</i> PI from non-profit organizations that adhere to Law 49/2002 (research centers, universities, foundations, institutes)
Eligibility of costs, types, and their caps	<p>For the research project, please check the cost guide within FCAECC at: https://www.contraelcancer.es/sites/default/files/2025-11/Guidelines%20on%20Eligibility%20and%20Expense%20Justification_FCAECC_20251112.pdf</p> <p>Main limitations:</p> <ul style="list-style-type: none"> - Services: Technical services, for the external services within this category (Outsourcing) the budget cannot exceed 25% of the total Spanish budget - Personnel costs: this category cannot exceed the 45% of the total Spanish budget - Travel and accommodation: Travel, diets and congresses must not exceed 10% of the total budget. Only for the partner team members and for project management meetings; Include: Travel and subsistence expenses, registration and attendance at conferences and meetings, brief stays of researchers. - Indirect costs/overheads: not eligible.

Further guidance

Please contact the national contact person listed if you have questions regarding the above.

COUNTRY	THE NETHERLANDS
Funding organisation	KWF Dutch Cancer Society
National contact person	Marte van den Heuvel inter-local@kwf.nl + 31 20 570 0450
Funding commitment	€ 3M, including € 0.5M for external inclusion centres*
Maximum funding per grant awarded to a project partner	There is no maximum funding per grant; the amount depends on the scientific and medical needs and should be justified in the requested budget. However, it is highly recommended to respect the available budget of each funding organization.
Eligibility of projects	Please refer to the Call Text.
Eligibility of a partner as a beneficiary institution	<p>Eligible:</p> <ul style="list-style-type: none"> - University - Medical centre - Research institute, for example: <ul style="list-style-type: none"> o An NWO institute o A KNAW institute o Netherlands Cancer Institute o Princess Máxima Centre <p>Upon approval:</p> <ul style="list-style-type: none"> - Peripheral hospitals, including: <ul style="list-style-type: none"> o hospitals affiliated with the Association of Top Clinical Teaching Hospitals (in Dutch: Samenwerkende Topklinische Ziekenhuizen, STZ) - Organisations, for example: <ul style="list-style-type: none"> o Universities of applied sciences o So-called Public Benefit Organisations (in Dutch: Algemeen Nut Beogende Instelling, or ANBI) o Data management centres <p>Not eligible:</p> <ul style="list-style-type: none"> - Organisations*, for example: <ul style="list-style-type: none"> o SMEs (small to medium enterprise) o Large companies - Foreign organisations (with the exception from external inclusion centres, as described in Appendix 2)
	For details and the full requirements, please refer to Guidelines KWF Kankerbestrijding Appendix 1 (KWF Website)

Eligibility of project leader or national coordinator

Project Leader:

The researcher who leads the Dutch part of the proposal on behalf of the Dutch Lead Institute, holds a PhD at the starting date of the Project, has final responsibility for execution and quality of the Dutch Project, the Dissemination and Exploitation. The Project Leader is during the duration of the Project linked to the Dutch Lead Institute, through an employment contract, which includes sufficient hours to be able to perform the work as a Project Leader.

Other research members:

Please refer to the KWF Funding conditions at the KWF website (in Dutch) ([KWF Website](#))

Eligibility of costs, types and their caps

Costs that are not eligible for funding are infrastructural costs at company level and costs for materials and personnel that are not related to the project. Overhead costs are not eligible for funding.

For details and other requirements, please refer to Guidelines KWF Kankerbestrijding Section 4.7.4 ([KWF Website](#))

* External inclusion centers

KWF has a total budget of €0,5M available for external inclusion centres, with a maximum of 20% of the total project budget. KWF will only provide funding for the external inclusion centres if a Dutch applicant is involved. For projects or exclusion centers funded by KWF, the financial end report needs to be approved by an external accountant. *See Appendix 2 for general call requirements for external inclusion centers.*

Further guidance

For detailed guidance and conditions, please refer to the KWF Finance Conditions and the KWF Guidelines at the KWF Website ([KWF Website](#))

COUNTRY	NORWAY
Funding organisation	Norwegian Cancer Society - Kreftforeningen
National contact persons	Marianne Aastebøl Minge marianne.minge@kreftforeningen.no +4793602527
Funding commitment	€ 0.5M
Maximum funding per grant awarded to a project partner	There is no maximum funding per grant; the amount depends on the scientific and medical needs and should be justified in the requested budget. However, it is highly recommended to respect the available budget of each funding organization.
Eligibility of projects	Please refer to the call text.
Eligibility of a partner as a beneficiary institution	a Norwegian university, university college, hospital, or other institution with research as part of its non-commercial activities
Eligibility of project leader or national coordinator	The project manager/PI should hold a doctoral degree or other equivalent qualification, latest at the deadline of the call. In order to apply for and receive grants, the applicant must be employed at a Norwegian university or healthcare institution with a salary corresponding to at least 10 % of full-time employment.
Eligibility of costs, types, and their caps	<p>- Personnel costs: the salary of scientific and technical staff, however, PhD candidate positions will not be funded. Salary expenses should cover yearly salary payments, according to the Project Owner's payroll cost rate, employer social security tax and societal benefits.</p> <p>- Material costs: The running costs can cover general costs related to the research project, including supplies, analyses, conference fees, travel, publications costs, minor equipment, user involvement, etc., or cover project specific services on an hourly basis. In addition, any resources/costs that will be spent on user involvement must be included here. The Norwegian Cancer Society does not cover indirect costs or compensate for other costs related to leave of absence or investments.</p>
Further guidance	Please contact one of the National contact persons listed if you have questions regarding the above.

COUNTRY	SWEDEN
Funding organisation	The Swedish Cancer Society - Cancerfonden
National contact persons	Annina Graan Annina.graan@cancerfonden.se +46768147403
Funding commitment	€ 2M including € 0.5M for external inclusion centres
Maximum funding per grant awarded to a project partner	There is no maximum funding per grant; the amount depends on the scientific and medical needs and should be justified in the requested budget. However, it is highly recommended to respect the available budget of each funding organization.
Eligibility of projects	Please refer to the call text.
Eligibility of a partner as a beneficiary institution	Swedish Universities or higher educational institutions
Eligibility of project leader or national coordinator	The project manager/PI should hold a doctoral degree. In order to apply for and receive grants, the applicant must be employed at a Swedish university or healthcare institution with a salary corresponding to at least 20 % of full-time employment. This employment must already have started at the time of application. If the PI only is employed by a healthcare institution, you will need to be affiliated to a Swedish University,
Eligibility of costs, types, and their caps	<p>- Personnel costs: the salary of both scientific and technical staff, proportional to the extent to which they are employed on the project, can be included. The grant may not be used for the applicant's own salary or for the salary of a permanently employed senior lecturer or professor.</p> <p>- Material costs: the material costs eligible are those directly attributable to the project. It must be possible to trace back these costs in the accounting records and via invoices. In all cases, only the costs proportional to the use in the project can be included.</p> <p>- Publication costs</p> <p>Overhead costs are not eligible for this call</p> <p>- Travel costs</p> <p>Equipment costs may be included in the project budget.</p>
Further guidance	Please contact one of the National contact persons listed if you have questions regarding the above.

APPENDIX 2. Conditions of external inclusion centres

FUNDING FOR EXTERNAL INCLUSION CENTRES, I.E. CENTRES LOCATED OUTSIDE BELGIUM, SPAIN, SWEDEN, NORWAY AND THE NETHERLANDS, MAY BE PROVIDED BY ONE OR MORE OF THE FUNDING PARTNERS. THE APPLICABLE FUNDING PARTNERS WILL PROVIDE THIS BUDGET TO THE LOCAL PROJECT LEADER, AND THE LOCAL PROJECT LEADER IS RESPONSIBLE FOR DISTRIBUTION OF THE BUDGET AMONG THE EXTERNAL INCLUSION CENTRES. FOR COUNTRYSPECIFIC FUNDING CONDITIONS SEE APPENDIX 1.

External inclusion centre

(recruitment site outside Belgium, Spain, Sweden, Norway or the Netherlands – located within geographical Europe)

Budget

- The centre only includes patients for the clinical trial and has no active research role in the project.
- External inclusion centres must be located within geographical Europe in order to encourage and enhance collaboration on the European territory.
- This centre has no right to the overall project results and analyses. An exception to this may be that an external inclusion centre retains the right on its own generated data, information, samples, knowledge and inventions. These agreements are specified in the project specific clinical trial agreement.
- A limited part of the budget may be requested to support inclusion centers located in Europe outside the five funding countries, but allocation will be dependent on the budget availability and must not exceed 20% of the total budget, with an absolute maximum of €500.000.
- The budget should be listed in the dedicated section “External Inclusion Centres”.
- The budget should be based on a per-patient-fee and estimated enrolment numbers.
- The structure/build-up of the per-patient-fee should be specified and substantiated with a cost-specification of services that are included in the per-patient-fee. Start-up fee for support in the approval and reporting process of the Ethics Committee, or other applicable authorities, and monitoring of the external inclusion centres should be included in the per-patient-fee calculation.
- The structure/build-up of the per-patient-fee may include both personnel and material costs that is linked to the external inclusion centre.
- The requested budget should be listed as amount per inclusion centre, based on the per-patient-fee and site-specific enrolment target (i.e. estimated enrolment number per site, as specified in the Clinical Trial Agreement).
- For each site, the requested budget should be substantiated with a quotation (including taxes, if applicable), or appendix of the Clinical Trial Agreement describing financial agreements.

Accountability

- Financial accountability will be the responsibility of the Local Project Leader (located in the country of the applicable funding organization).
- Actual realized expenditures on the inclusion centres should be reported in the financial end report of the project by the Project Leader (located in the country of the applicable funding organization) and be accounted for by substantiated invoices of each centre. The financial end report will be shared with the applicable funding organisation. Note that local requirements on the financial end reports may apply (see local funding requirements for details)

- In case major discrepancies between the estimated budget and actual expenditures arise, or other issues with the financial accountability of the external inclusion centre-costs occur, the Project Leader immediately will inform the applicable funding organisation, as well as the JCS, so appropriate corrective actions can be taken.
- Expenses and quality will be further monitored by the applicable funding organisation, in accordance with the applicable funding organisation conditions.

Coordination

- Funding provided for external inclusion centres will be documented in a collaboration agreement or letter of grant, as applicable, provided by the applicable funding organization to the local Project Leader.
- This agreement or letter of grant will specify at least the following information for each supported project: Project title, amount of provided budget; specified per inclusion centre and per-patient-fee; estimated project start- and end-date.
- Funding for external inclusion centres will be provided to the local Project Leader (in the country of the applicable funding organization), by means of milestone-based or timely payments, as desired by the applicable funding organization. Milestones and timelines will be identified per project and documented in the collaboration agreement or letter of grant prior to the start of the project.
- At the end of the supported project, the funding party, will receive a final study report and/or a justification on the realized costs for the external inclusion centres from the Project Leader directly. This may include a (copy of the) financial end report including quotes, expenditures, and corresponding invoices. In case any budget meant for external inclusion centres remains at the end of the project, this will be returned to the applicable funding organisation.

Further guidance

Please contact one of the contact persons of the applicable funding organisation if you have questions regarding the above.