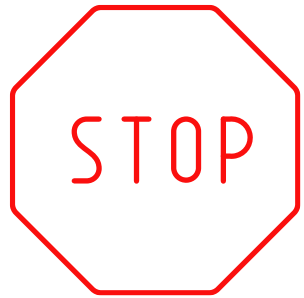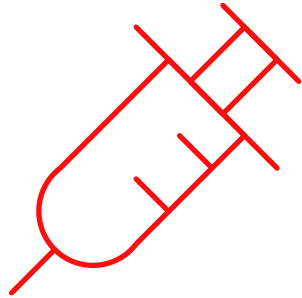# KWF

Funding tips & trics

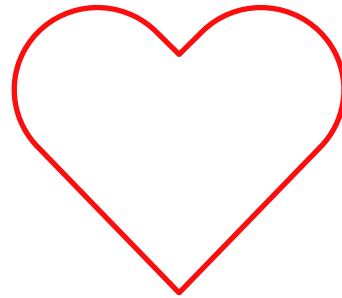**Linda Schoo, PhD**

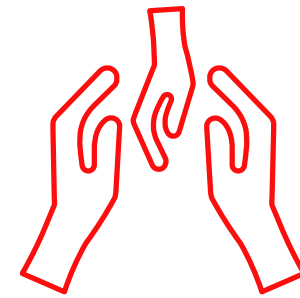**Lead Grant Assessment**

Our mission

We prevent cancer wherever we can.

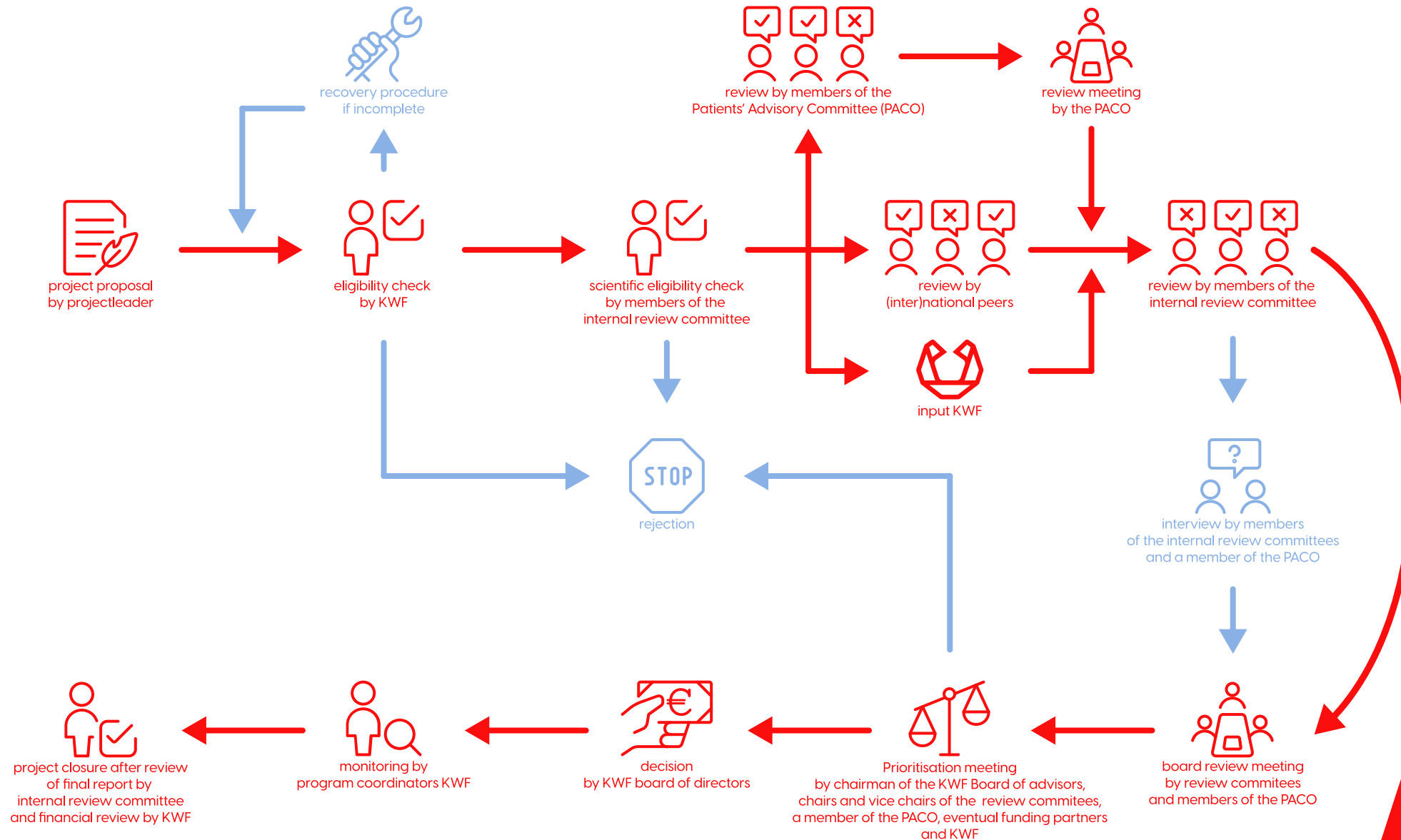We stimulate better treatment for every type of cancer.

We aim for a better quality of life for (former) patients and their love ones.

We ensure that high quality palliative care is available for all patients.

KWF

Evaluation and monitoring process

recovery procedure
if incomplete

review by members of the
Patients' Advisory Committee (PACO)

review meeting
by the PACO

project proposal
by projectleader

eligibility check
by KWF

scientific eligibility check
by members of the
internal review committee

review by
(inter)national peers

review by members of the
internal review committee

input KWF

STOP

rejection

interview by members
of the internal review committees
and a member of the PACO

project closure after review
of final report by
internal review committee
and financial review by KWF

monitoring by
program coordinators KWF

decision
by KWF board of directors

Prioritisation meeting
by chairman of the KWF Board of advisors,
chairs and vice chairs of the review commitees,
a member of the PACO, eventual funding partners
and KWF

board review meeting
by review commitees
and members of the PACO

KWF

What do we do at start

Check for fit with call

Contact mismatch-projects

Process objections

Rest-> To the committee
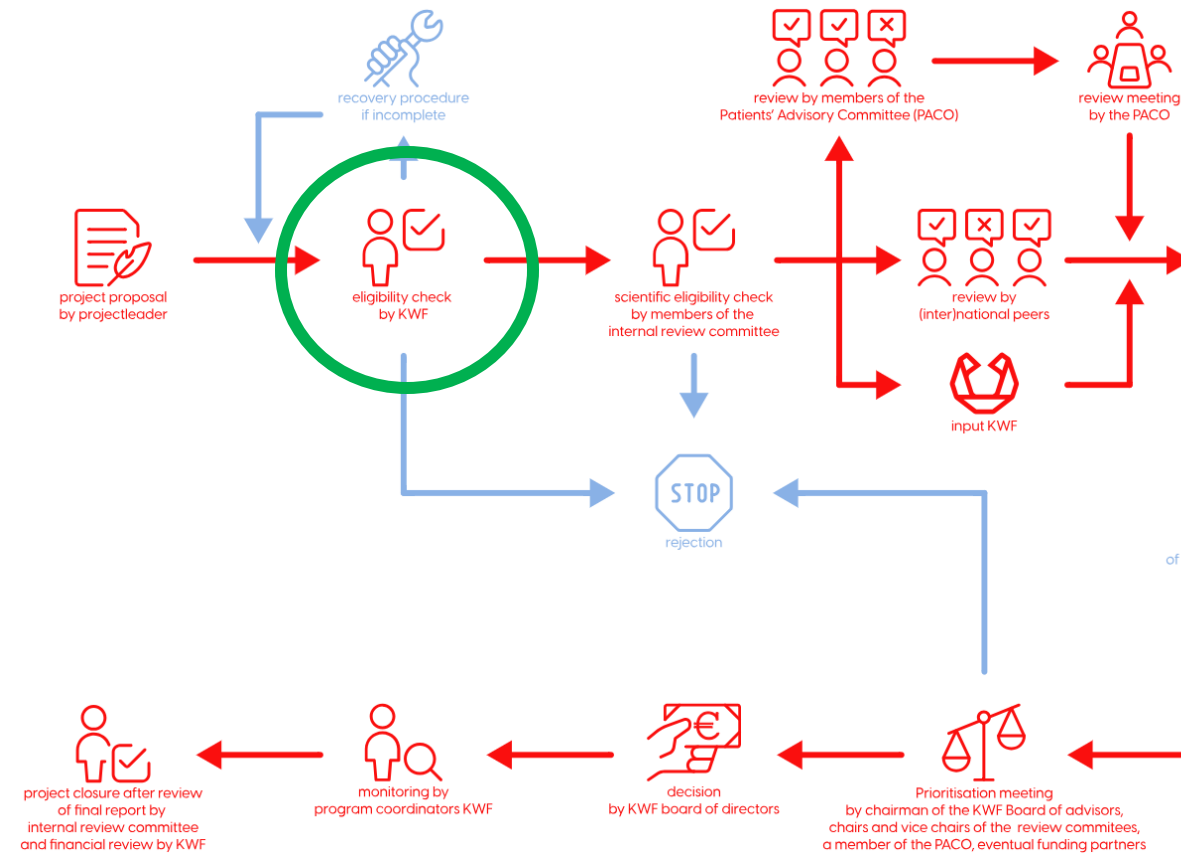
Board Check

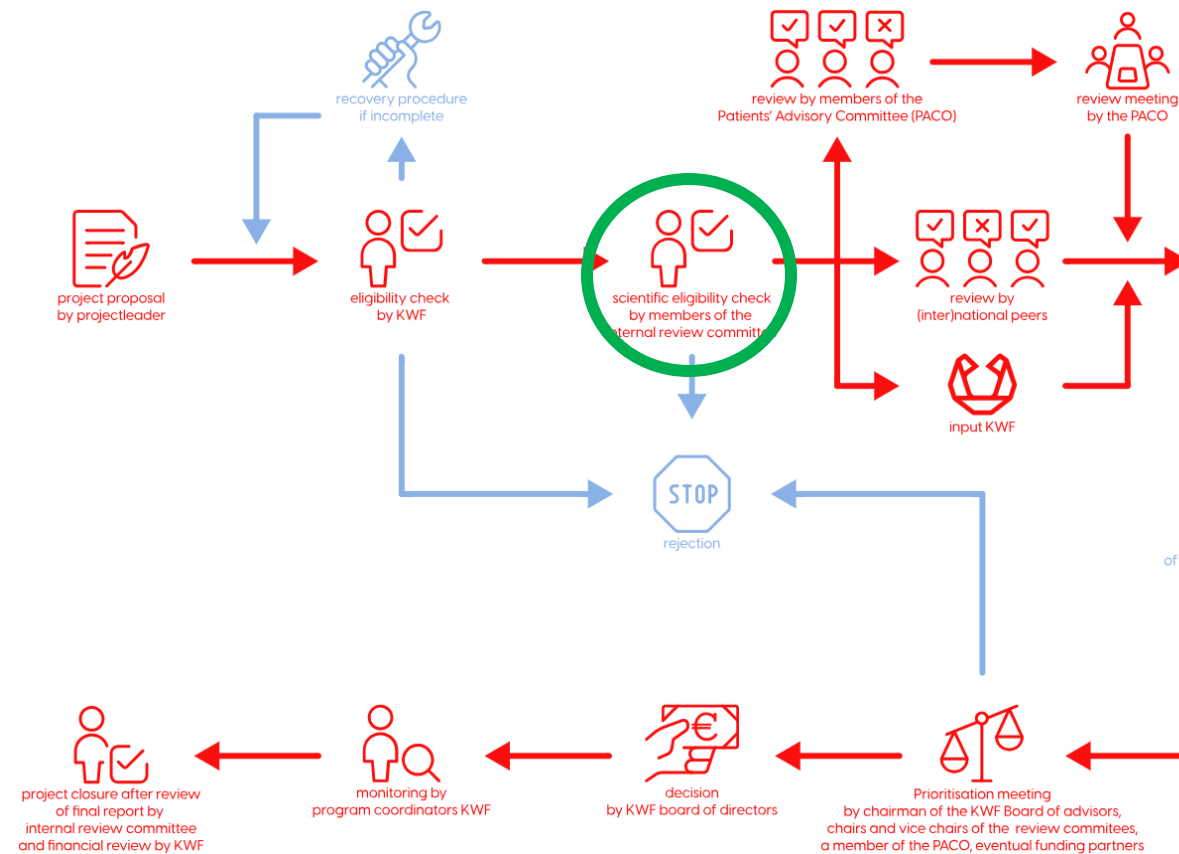Does the project fit & quality

Mission goals

Origin and progression of cancer

Relevance, quality & feasability

Critrical issues

Resubmission? Is it changed
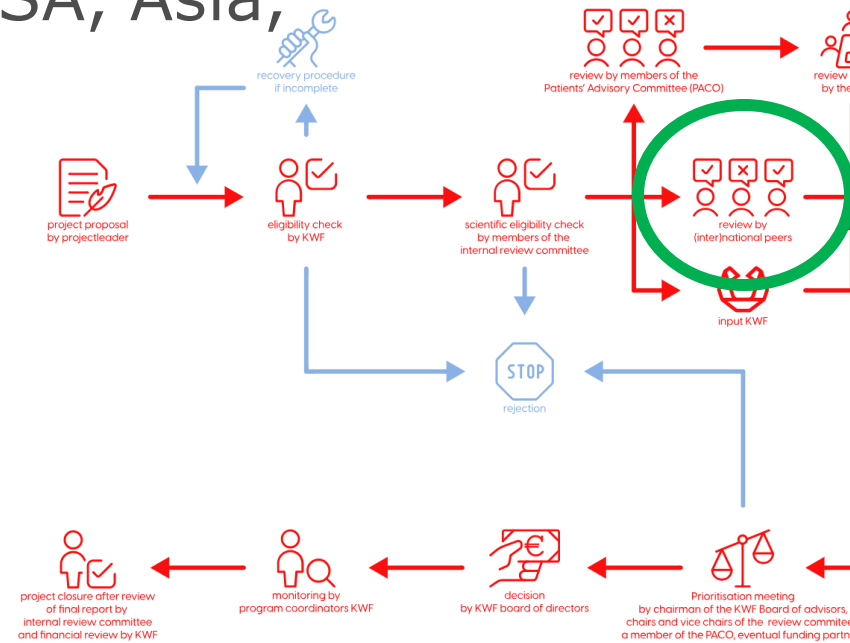
Should it continue in process

External Referents

Independent experts from all over the world (USA, Asia, Oceania, EU)

Major calls: 2500 to 4936

Small calls: average 100

2022: +/- 13998 requests received

Follow up, call, email, mail some more

+/- 842 (inter)national expert opinions processed

Patient input

Patiënten Advies Commissie (PACO)
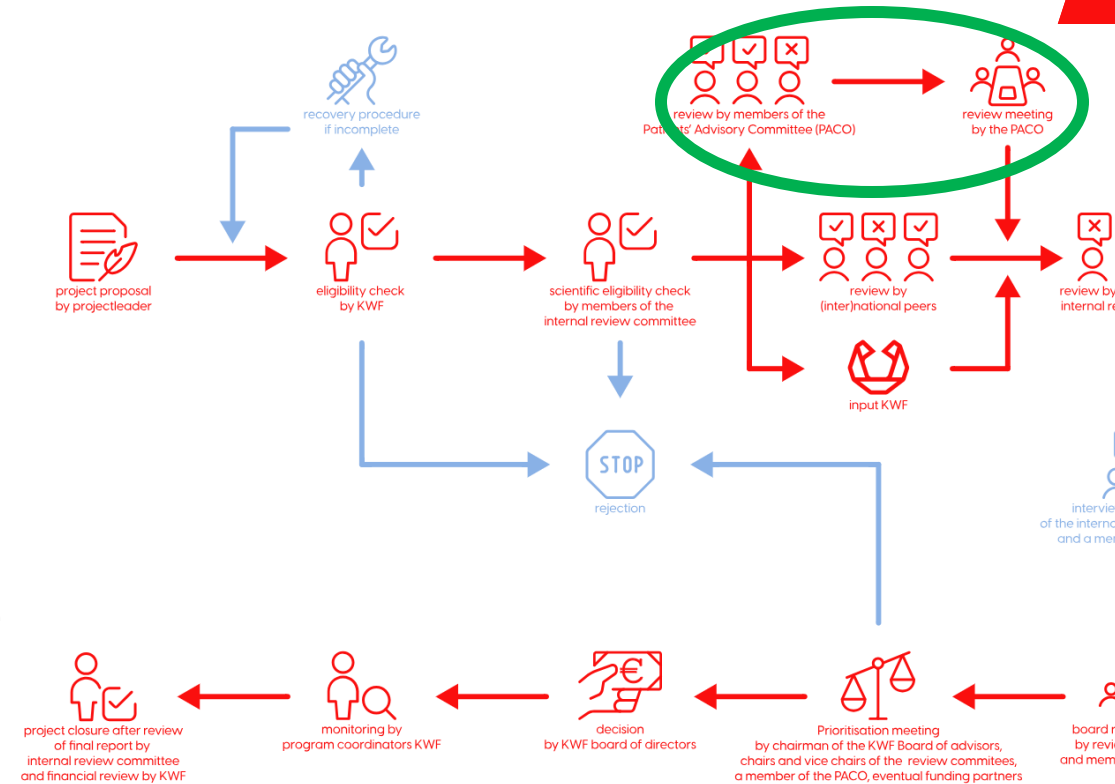
To give patients a voice in funding

PACO: voluntary Experts by Experience

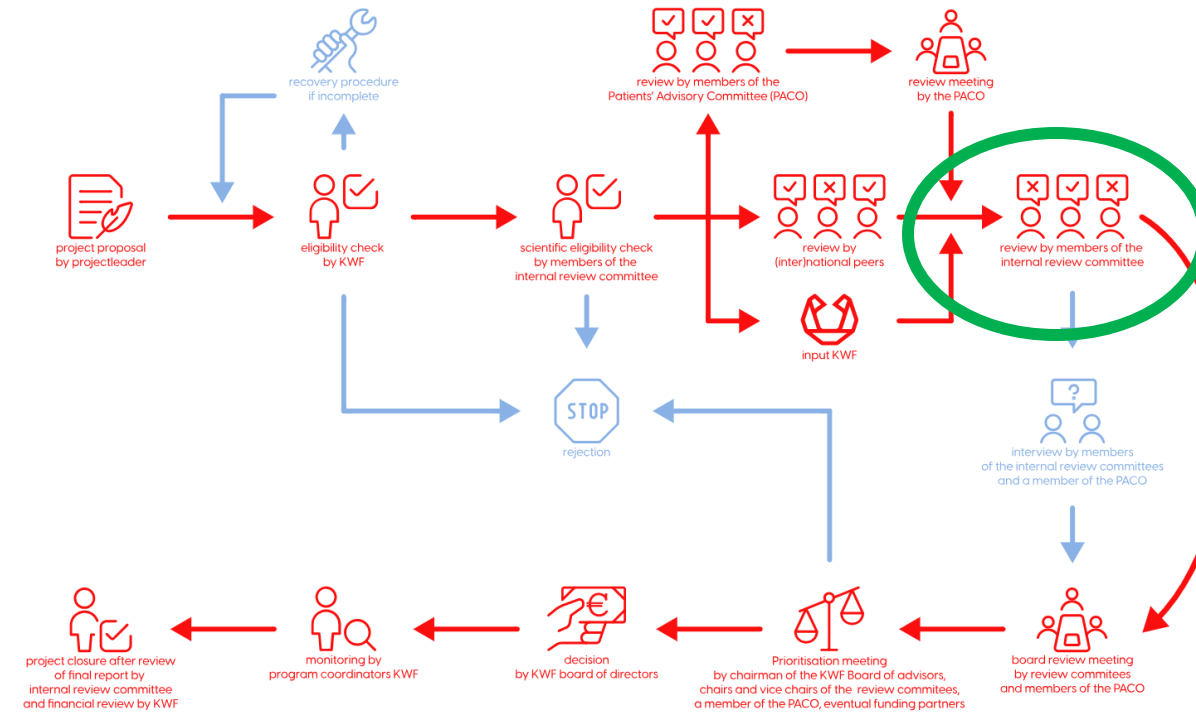Before 2022 twice a year

2022: 15 PACO meetings of 3 hours

66 PACO members, 143 projects

Total # individual PACO reviews = 412

The review boards

Dedicated committee for each call

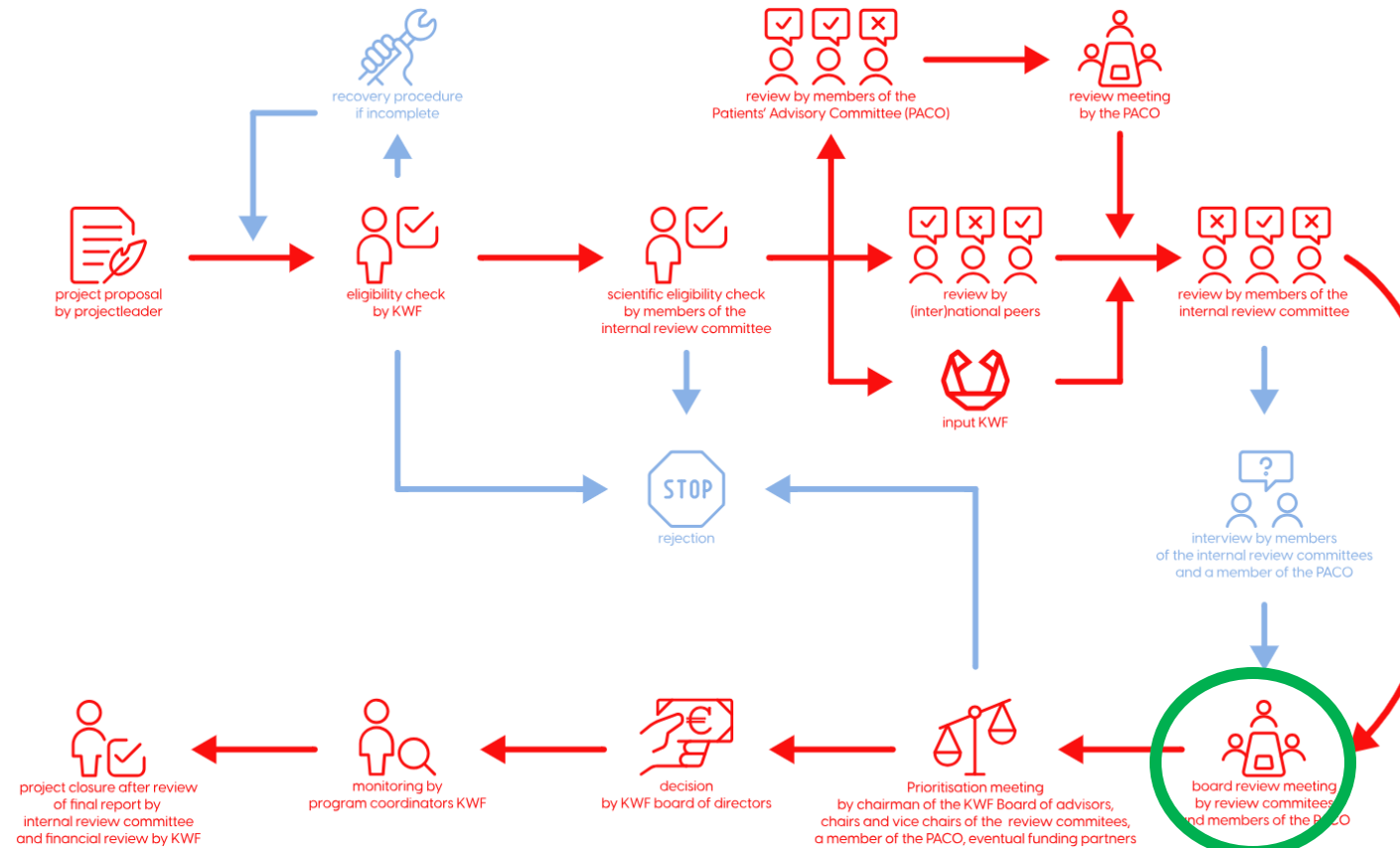Exploration and Development >30

Small calls 6 to 14 members

Board members read multiple applications individually

In 2022: 916 individual board advices

Based on the 842 Experts and 143 PACO reports

Board meeting

In 2022 14 Review Meetings

The final review decision is based on all criteria.

What makes a happy flow

Happy flow increases chance of success

1. Start timely
2. Use call info
3. Think of audience (type of board & lay people, PACO)
4. GMS
    1. Institutes
    2. Parties of project
        1. Employment
        2. In kind 0,05 FTE
    3. Budget

Start timely

Write the proposal

If applicable involve patient organization and provide a letter of support (they need > 6 weeks!)

Get GMS ready

ASAP Start filling in the blanks, you can fill in with dummies
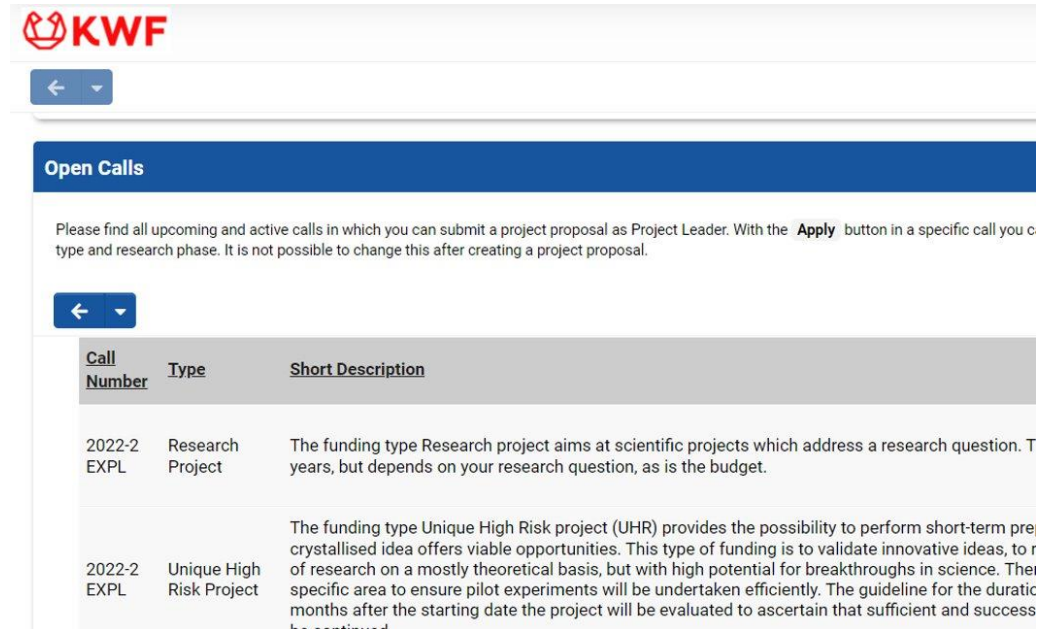
VALIDATE as soon as possible

Use call info

What are the <u>requirements</u>?

Read the <u>documentation</u> (Guidelines, conditions)

What do you provide? (<u>audience</u>!)

Questions: contact us per e-mail, **LATETS 6 weeks** before closing: we need time to answer and you need time to process
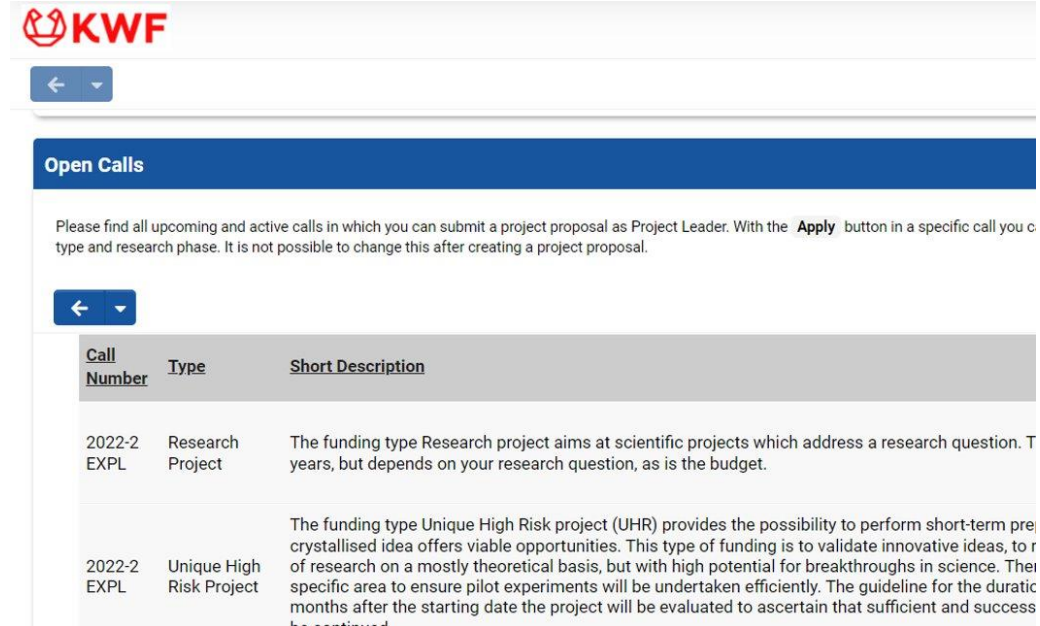
Call info

1. Research project

2. Consortium project

3. Young Investigator Grant

4. Unique High Risk project

5. Infrastructure initiatives

Young Investigator Grant - YIG

- Talented young researchers the opportunity to initiate an **independent oncological research line**.
- Research proposal: submitted within 5 years after the PhD degree (exceptions possible in consultation with KWF: e.g. specialization).
- The project leader needs to be employed on the project for a minimum of 0.5 FTE per year during the term of the project.

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Young Investigator Grant - YIG

- The guideline for the duration of a Young Investigator Grant is 4 years. Justification has to be provided when exceeding this duration.
- The main focus of the execution of the project has to be in the Netherlands.
- Review procedure includes an interview with the young investigator.
- Review in a separate competition.

KWF

Research project or consortium?

- In a consortium, there is a complex research question. There are several (in general >4) participating parties.

- A project manager will be required for a consortium application. The criteria of a research project and a consortium are stated in the KWF Guidelines.

- Review procedure includes an <u>interview</u> with the young consortium.

KWF

KWF grant application

- Restrict # work packages. In general, one to three work packages will suffice

- Make sure WPs can be performed *independently* , provide what the risks **pitfalls** are and what your **backup** plan would be

- Clear preliminary data → support your hypothesis, prepare models when these are a critical part of your project

- In case of a <u>resubmission address the comments</u> and provide the missing documents or data

KWF

Audience is key

Boardmembers

Scientists (from adjacent fields)

Validation Specialists

Experts by Experience (EBE)

Health insurers

General practitioners

Write *in* or *out*side your box depending on call

KWF

GMS

Main FAQ topics

Accuracy in Registration

Accuracy in Budget

Check guidelines and start TIMELY (>6 weeks)

KWF

GMS - registration

Lead Institute

Can differ per call what institute type can apply

Universtity medical centre

vs

Municipal Health Services

vs

~~Start-up in Seychelles~~

KWF

GMS - registration

Lead institute – <u>general</u> KWF guidelines

- Main purpose is *independent* scientific research.

- Relevant knowledge, expertise and facilities to conduct *high-quality* scientific research. E.g. expertise of both the PL and the department, publications, supervision of PhD students and regular meetings with scientists.

- Gives researchers the *freedom to publish* in international scientific journals.

- Has a repository or has access to a repository.

- Has a mandate for the data obtained.

- Receives part of its core funding from public funds.

GMS – budget

Align FTE in tab Parties of the project and Budget

- Make sure the FTE requested and own contribution for personnel at Parties of the project and budget are <u>in line with the appropriate salary scale</u>

- Provide a clear budget description with tasks

- Submit <u>at least one</u> work package and milestone to add a WP to certain personnel

Use the **<u>validate</u>** button to check lacking documents or fields that have not been filled out.

GMS – budget

Parties of the Project

PROJECT DETAILS   PROJECT PROPOSAL   **PARTIES OF PROJECT**   BUDGET   DUTCH SUMMARY   REVIEWERS / ACKNOWLEDGEMENTS

- Please indicate the people involved in the execution of the workplan.
- Please note that the Project Leader is populated automatically and the Principal Investigators are not.
- Principal Investigators should be considered as work package leaders and not as PI researchers perse.
- Scientific personnel should be considered as executing members of the project team and not as researcher per se.
- Research support personnel should be considered as supporting personnel.
- In case you request funding for personnel by KWF, please indicate and justify requested FTE/year in budget tab.
- In case personnel capacity is part of the own contribution of the project team (including private parties), please indicate the FTE/Year for the duration of the project.

∨ Employments

Scientific Employment

Use the + button to create a **Scientific Employment** form for each person that will execute scientific work for this project.
One is automatically created for the Projectleader. Each Scientific Employment form should be submitted by the Projectleader.

1-2 of 2   < >

#	Open	Institute / Department	Name	Role	Request FTE Funding by KWF	FTE Requested	Salary Scale	FTE Own Contribution	Status	
1	Open					0.00		0.00	Draft	
2	Open	UMCG / Radiation Therapy	Matt Nizamoglu	Project Leader		0.00		0.00	Draft	

Commitment to FTE Requirement

Is there at least one scientific researcher (e.g. PhD student, postdoctoral researcher, medical specialist) working on the project at a minimum of 0.5 FTE per year during the term of the project?

Support Staffing

Use the + button to create a **Support Staffing** form for each person that will execute non-scientific / supporting work for this project.
Each Support Staffing form should be submitted by the Projectleader.

GMS - Parties of Project

Grant Activity

[←] [▾] [Actions ▾]

[Add Participant with PIN]

* Request FTE Funding by KWF

◉ Yes   ○ No

* FTE per year

Please specify the FTE requested and FTE own contribution per year, for the duration of the project.

[Open]

* Average FTE Requested

* Average FTE Own Contribution

* Salary Scale

Please specfy in the **Tab Budget** the *Requested FTE per Budget Year* for the selected *Salary Scale*.

○ PhD Student   ○ Senior Scientific Personnel   ○ Medical Doctor

Budget

Total Requested: €0.00 ❓

Total Costs: €0.00 ❓

FTE Own Contribution: 0.00 ❓

⌄ Specification Yearly Budget

Please note: funding of scientific personnel with (partial of full) structural financing cannot be applied for (see Financial Terms 9.3)

Click on the button FTE Requested Overview here below for an overview of the *Requested FTE per Salary Scale*. The information is based on the **Scientific Employments** and **Support Staffing** of the **Tab Parties of the Project**.
Be aware that the requested budget per salary scale should match with the Scientific Employement and / or Support Staffing and vice versa before you can submit the Application.

📄 FTE Requested Overview

Click on the button Specify Requested Budget here below to specify the requested budget for the categories **Personnel Costs, Material and Services** per budget year.
Please be aware to first add the **Project Duration** in the **Tab Project Details**.

Specify Requested Budget

⟩ Personnel Costs

...

⌄ Materials

❌ Project Duration (Months) on Project Details tab should be greater than 0 in order to start editing the Materials

⌄ Services

NWF

Budget - employment

Budget Summary

Year	Personnel	Addit. Personal Budget	Material	Services	Total
1	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

Personnel Costs

Addit. Personal Budget cost for scientific personnel are meant for conferences / travel / etc.

Year	PhD Student	Medical Doctor	Sr Scientific Personnel	MBO*	HBO*	Academic*	PhD Student	Medical Doctor	Sr Scientific Personnel	MBO	HBO	Academic	Total	Addit. Personal Budget
1							0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total							0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

* Non-Scientific Personnel

Materials

All material costs (including consumables) must be specified in detail and provided per year.

| Description	Year 1	Total
	0.00	

+

GMS – Own contribution

0,001 fte??

Call specific if/when Own Contribution is needed

 Check Guidelines & call tekst

If not needed:

If you *do* put people on the project:
a signed declaration by institute: "Albert Einstein" was
indeed participating for 0.001 FTE on this project

"I have no special talents I am only passionately curious" – ALBERT EINSTEIN
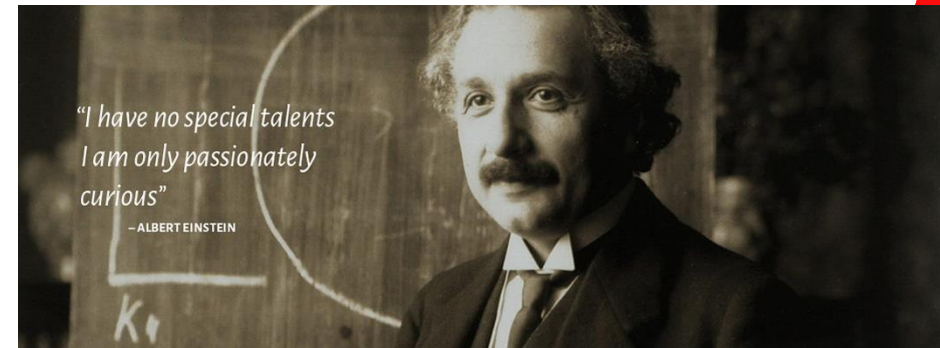
GMS – Services within project

- Commercial parties can be added via Parties of the project.

- Enlist a service or inclusion center, it is obligatory to upload a **quotation** for the estimated costs (including taxes)

- If there is a list of inclusion centra, a letter of commitment is needed per center and an umbrella estimation with

    - patient fees per patient
    - Number of patients per inclusion centra

Check guidelines!

Tips & tricks

Bottom line is

Start timely

    as soon as call opens look / browse in GMS

Validate

    fill in the boxes as soon as you can

Ask for help

    early in process. We have a small team

Keep checking since changes are coming

KWF

Questions?

Detailed questions on

     GMS

     Calls

     …

Mail to bestedingen@kwf.nl

KWF

KWF

Tegen kanker. **Voor het leven.**